



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

Advisory No. **044**, s. 2026

March 6, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013  
this advisory is issued not for endorsement per DO 28, s. 2001,  
but only for the information of DepEd officials,  
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**PROCUREMENT MASTERY: A STEP-BY-STEP APPROACH ON R.A. 12009**

The Philippine Association of Records Officer and Archivists, Inc. (PAROA, INC.), in collaboration with the Government Procurement Policy Board-Technical Support Office (GPPB-TSO), invites everyone involved in handling procurement processes to attend the training seminar Re: Procurement Mastery: A Step-by-Step Approach on RA 12009, with the following particulars:

| DATE              | VENUE  |
|-------------------|--|
| April 15-17, 2026 | Crown Legacy Hotel, corner<br>Montinola St., Kisad Rd.,<br>Baguio, Benguet |

Kindly see the attachment for further details and for your information.

For further concerns, you may contact them at 0960-518-9048, 0943-927-3119 or at [paroa2005.inquiry@gmail.com](mailto:paroa2005.inquiry@gmail.com) / [paroaofficialcommunication@gmail.com](mailto:paroaofficialcommunication@gmail.com).

IGG/DA\_PAROA INC.\_PROCUREMENT MASTERY: A STEP-BY-STEP APPROACH ON R.A. 12009  
S2-113989/March 6, 2026



**Address:** Provincial Sports Complex, Bolbok, 4200 Batangas City  
**Telephone:** (043)722-1840 / 722-1796  
**Email Address:** [deped.batangas@deped.gov.ph](mailto:deped.batangas@deped.gov.ph)  
**Website:** [www.depedbatangas.com](http://www.depedbatangas.com)



February 27, 2026

SDS. MARITES A. IBAÑEZ  
Schools Division Superintendent  
Batangas  
Department of Education

Jan  
FEB 27 2026  
52-113909

Dear Ms. Ibañez:

Greetings!

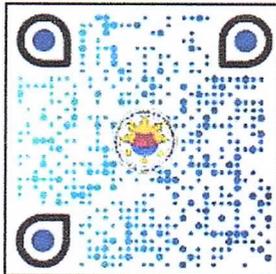
The **Philippine Association of Records Officers and Archivists, Inc. (PAROA, Inc.)**, in collaboration with the **Government Procurement Policy Board – Technical Support Office (GPPB-TSO)**, is pleased to announce its conduct of Training / Seminar on “**Procurement Mastery: A Step-by-Step Approach on R.A. 12009**”, scheduled on **April 15, 16, & 17, 2026** at the **Crown Legacy Hotel**, corner Montinola St., Kisad Rd., Baguio, Benguet.

This three-day seminar aims to equip participants with essential knowledge and practical guidance on the **New Government Procurement Act (R.A. 12009)** and its **Implementing Rules and Regulations (IRR)**. It will provide a clear, step-by-step discussion of key procurement procedures to ensure proper implementation, strengthen compliance, and promote transparency and accountability in public procurement. Participants will further enhance their competencies in procurement planning, bidding processes, and contract management, while staying updated on current procurement reforms and policies. This training likewise serves as a valuable platform for professional collaboration and the exchange of best practices among procurement practitioners.

In line with this, we are cordially inviting Local Chief Executives, Department Heads, BAC Chairpersons and Members, BAC Secretariat, Technical Working Group Heads and Members, Procurement Officers/Staff, Supply/Property Officers, Administrative Officers, End-Users and other personnel from the National Government Agencies, Local Government Units, State Colleges and Universities, and Government Owned and Controlled Corporations who handle the procurement processes of their respective offices/agencies.

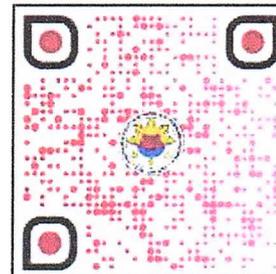
The said activity will accommodate participants on a first-come-first-served basis with a registration fee of **Eight Thousand Eight Hundred Pesos (Php 8,800.00)** for Live-In participants and **Six Thousand Eight Hundred Pesos (Php 6,800.00)** for Live-Out participants. Payment in cash or check shall be payable only to the **Philippine Association of Records Officers and Archivists, Inc.** To ensure that slots are held for interested participants, we would be very grateful if you could confirm your attendance ahead of time via the **QR Code** or **Link** below.

QR for Live-In



<https://a.me-qr.com//ProQR-3BG26LI>

QR for Live-Out



<https://a.me-qr.com//ProQR-3BG26LO>

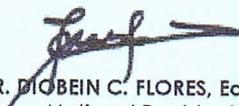
**Important Note:** You may be directed to an Advertisement Page. All you need to do is to tap on “**Skip Advertisement**” and you’ll get straight to the form.

For confirmation, further inquiries, and clarifications, you may call our telephone no. **(02) 8650 - 4235** or call and text our mobile nos. **(Smart) 0960-518-9048 / 0943-927-3119 (Sun)**. You may also email us at [paroa2005.inquiry@gmail.com](mailto:paroa2005.inquiry@gmail.com) (main) or [paroaofficialcommunication@gmail.com](mailto:paroaofficialcommunication@gmail.com), [aira.paroa2005@gmail.com](mailto:aira.paroa2005@gmail.com) (alternate email), as well as the email address with which you received this communication/invitation.

Be assured that we are one with you in your aspirations for the professionalization and development of personnel in your agencies/offices.

Thank you so much and more power.

Very truly yours,

  
DR. DIOBEIN C. FLORES, EdD., DPA, PhD  
National President